



Top 5 Reasons Requisitions are Cancelled

WBSCM Enhancement

TDA can now select a “Cancellation Reason” when declining a requisition, eliminating the guesswork! When you receive a WBSCM cancellation email, it will now display one of the reasons below to explain the cancellation.

Click a button below to understand what each reason means, examples of why they are used, and next steps!

CARRYOVER

CUSTOMER
CANCELLATION/
ERROR

DECLINED BY
SDA “aka TDA”

EXCESSIVE
INVENTORY

MINIMUM
REQUIREMENTS
NOT MET



TEXAS DEPARTMENT OF AGRICULTURE
COMMISSIONER SID MILLER

Fraud Hotline: 1-866-5-FRAUD-4 or 1-866-537-2834 | P.O. Box 12847 | Austin, TX 78711
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National School Lunch Program



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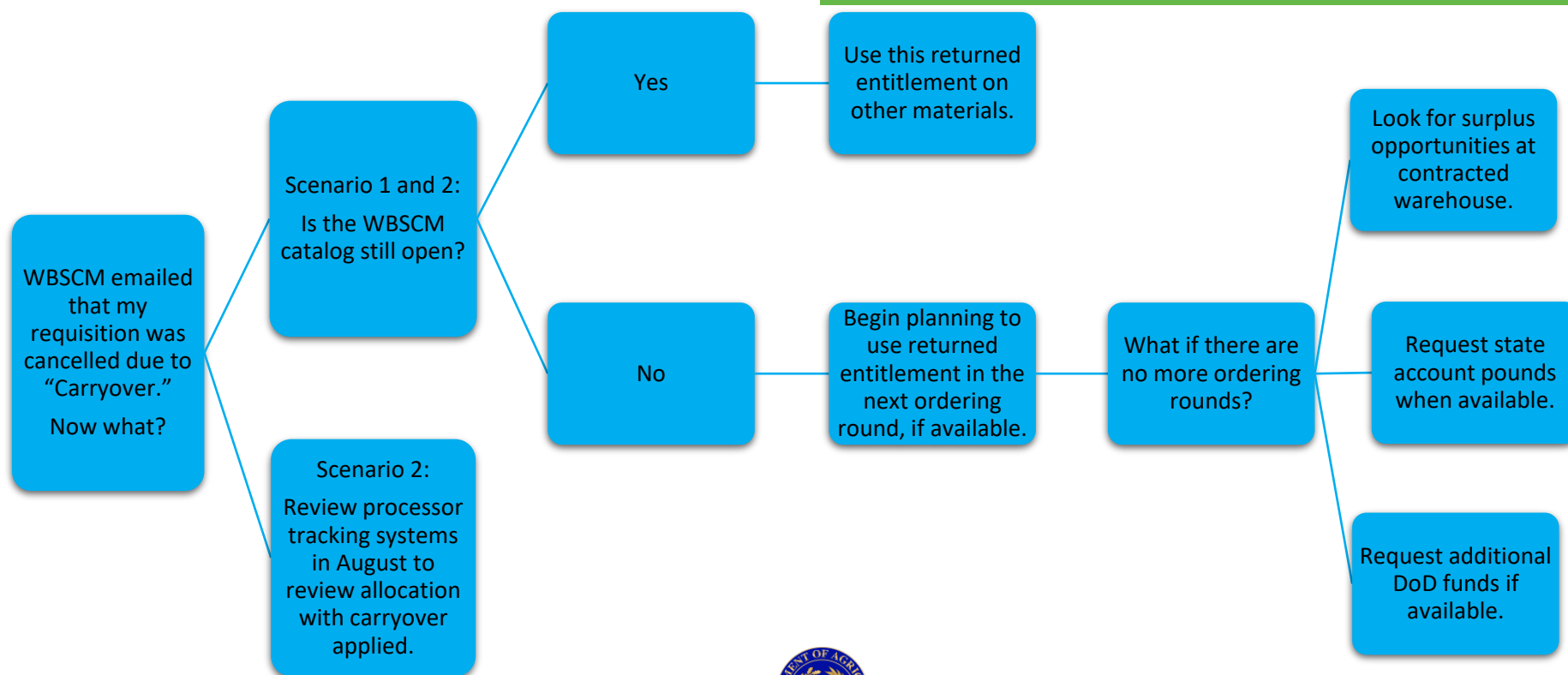
Cancellation Reason

Carryover

Definition: TDA cancelled the requisition because the anticipated carryover inventory from the processor or warehouse is expected to meet demand.

Scenario 1: ABC Processor has an anticipated carryover of 10 trucks. As a result, new requisitions are declined, with the intention that the original request will be filled during the “Redistribution” phase in July.

Scenario 2: ABC Processor has an anticipated carryover of 3 trucks. As a result, new requisitions are reduced, and the remaining pounds intended to be filled during the July “Redistribution” phase.



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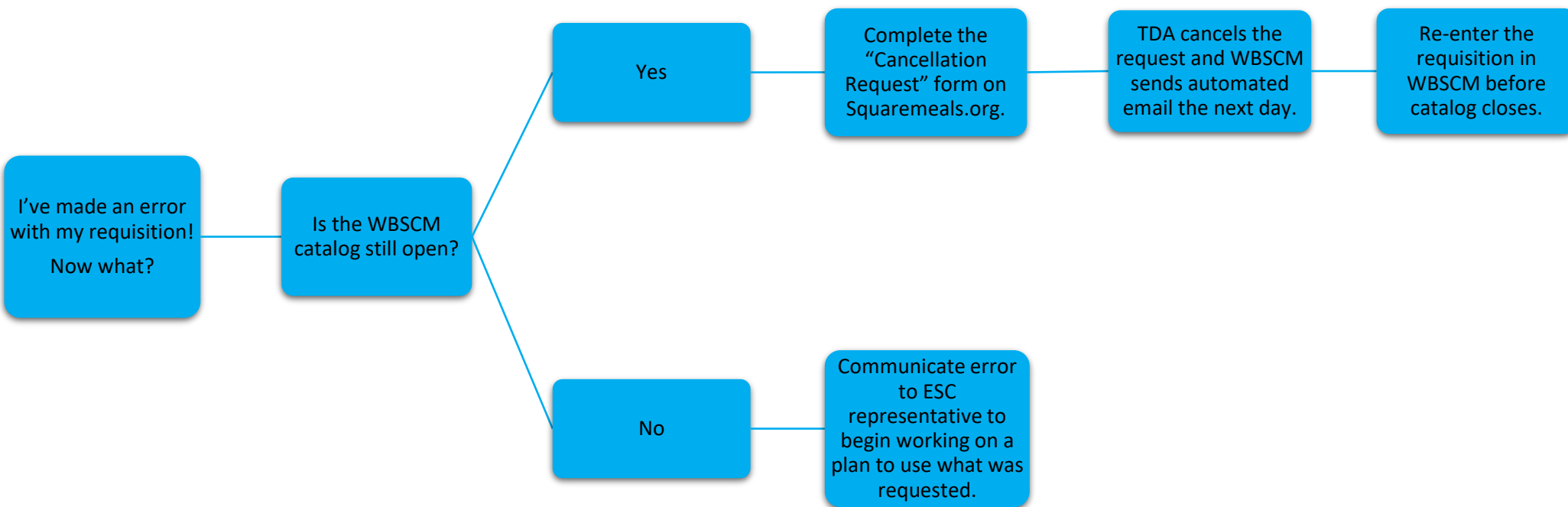
Cancellation Reason

Customer Cancellation/Error

Definition: The Recipient Agency (RA) requests that TDA cancel the requisition that was submitted in error.

Scenario 1: Texas ISD mistakenly requested beef patties instead of ground beef.

Scenario 2: Texas ISD requested 10,000 lbs of cheese to ABC Processor, but the intended quantity was 1,000 lbs.



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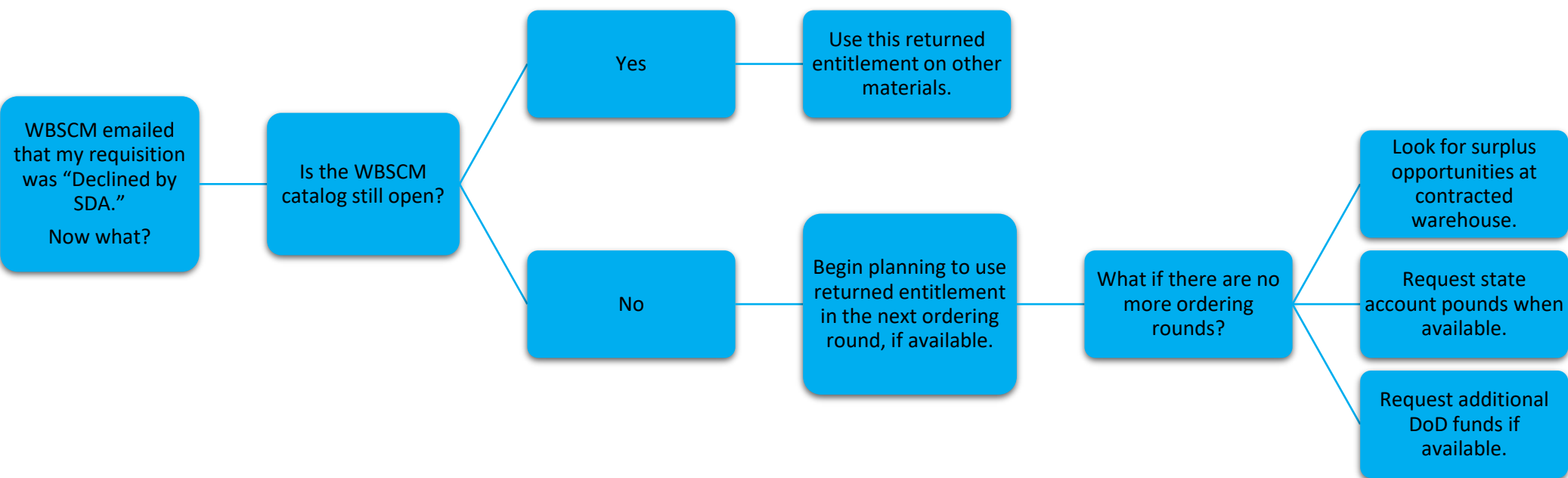
Cancellation Reason

Declined by SDA

Definition: A general reason used by the SDA, which is the Texas Department of Agriculture, when cancellations are required due to USDA guidance or vendor issues.

Scenario 1: USDA notifies TDA that a beef material will no longer be offered, causing TDA to cancel all related requisitions.

Scenario 2: USDA informs TDA that a vendor is unable to fulfill requests due to industry constraints, requiring TDA to cancel the affected requisitions.



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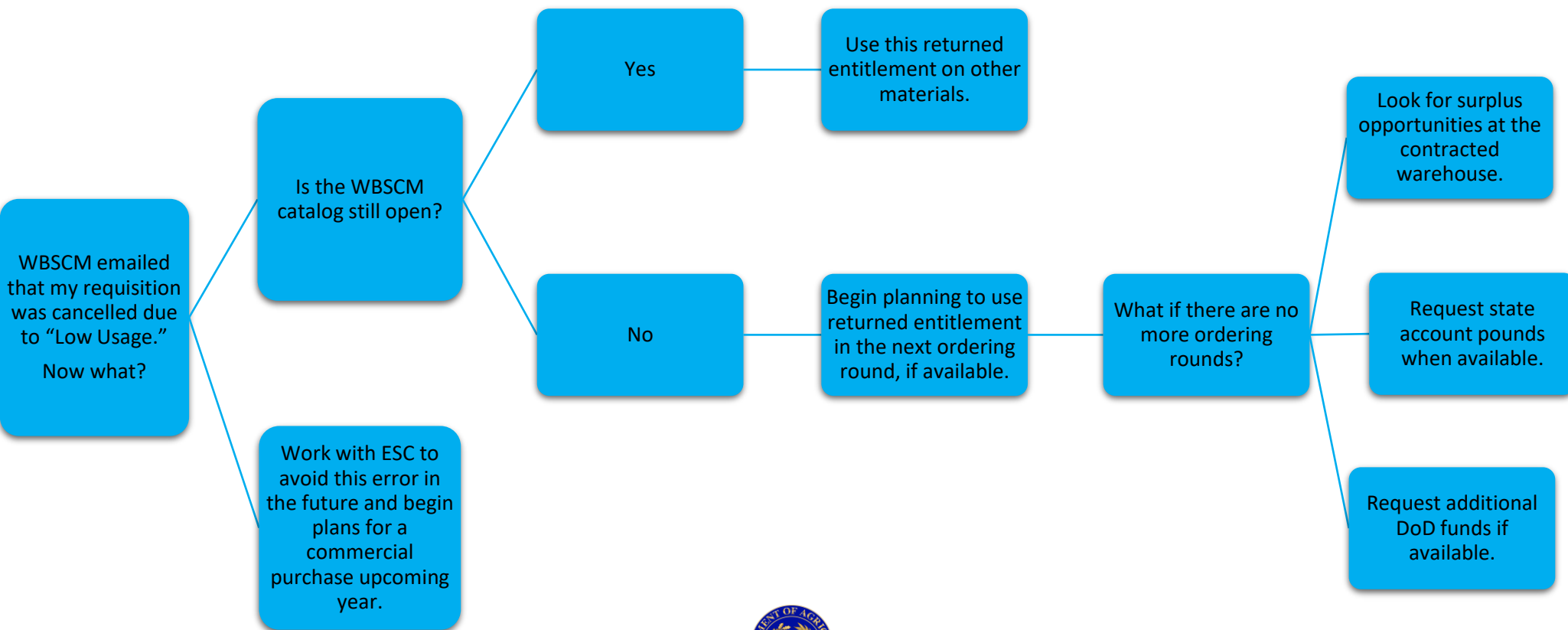


Cancellation Reason

Excessive Inventory

Definition: TDA cancelled the requisition due to the RA being identified as “Low Usage.”

Scenario: Texas ISD utilized less than 20% of its allocated cheese with ABC Processor during the program year, resulting in “Low Usage” and cancellation of the next program year’s requisition.



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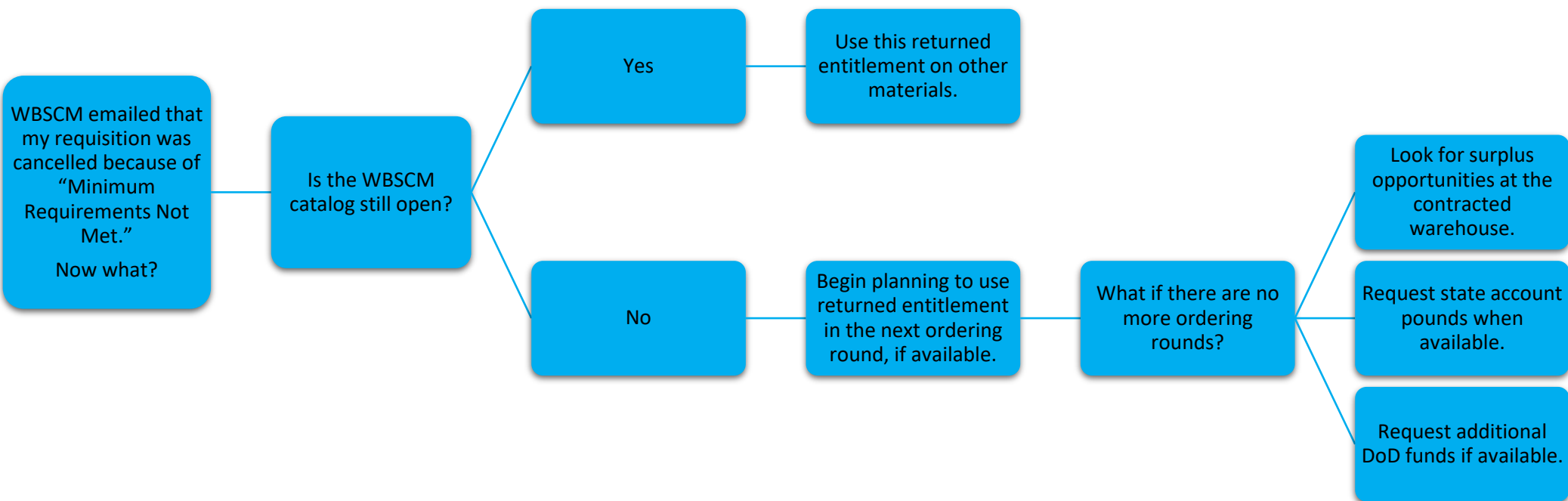


Cancellation Reason

Minimum Requirements Not Met

Definition: Not enough requests were made for a material in a similar delivery timeframe to create a full truckload.

Scenario: Texas ISD is the only school to request cooking oil in the January-March delivery periods. As no other schools placed similar requests for the timeframe, the volume is too low to create a full truckload.



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